



Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: () _____ E-mail Address: _____

Social Security # _____ Driver License No.: _____ Desired Salary: \$ _____

Position Applied for: _____
Please, be specific about your desired job as we do not consider open positions.

Are you currently employed? YES NO What is your occupation? _____

If hired, when are you available to start work? _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever been convicted of a felony? YES NO

If yes, explain _____

Education / Training / Social

What is your past education? _____

Did you graduate? YES NO Other studies: _____

Other Training (technical, vocational): _____

Awards, Honors, Special Achievements: _____

Please, list any volunteer work you do: _____

What do you like to do in your spare time? _____

References

Please list at least two professional references (other than family):

Full Name: _____ Occupation: _____

Company: _____ Phone: () _____

Can we call for a reference? YES NO

Full Name: _____ Occupation: _____

Company: _____ Phone: () _____

Can we call for a reference? YES NO

Previous Employment

Company: _____ Phone: (____) _____

Address: _____ Supervisor: _____

Job Title: _____ From: _____ To: _____

Reason for Leaving: _____ Can we call for a reference? YES NO

Company: _____ Phone: (____) _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Reason for Leaving: _____ Can we call for a reference? YES NO

Company: _____ Phone: (____) _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Reason for Leaving: _____ Can we call for a reference? YES NO

Interest in Career Opportunity

What are the top three reasons why you would like to work at **Ni.Do. Caffé**?

What are the three characteristics you believe are found in a great staff member?

1.		
2.		
3.		

Are you confident that you either possess these characteristics or have the ability to learn them? YES NO

At this job, constant cleaning is required. Is this something that you will mind doing? YES NO

We have a strict uniform policy. Are you prepared to adhere to our dress code at all times? YES NO

We also require that you maintain a positive mental attitude with staff and guests whenever you are at work. Do you feel that you would be able to do this? YES NO

Five years from now, what do you see yourself doing? _____

Is there any other information about you that you feel we should know? _____

Disclaimer and Signature

I, the undersigned, certify that the statements made herein are, to the best of my knowledge, true and complete. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____

We are an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, color, age, sex, religion, handicap or national origin. We are a Drug-Free Workplace.